



FY2006 (7/1/05 – 6/30/06) Annual Work Plan
Grays Harbor Conservation District
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Mission of the Grays Harbor Conservation District

- The mission of the Grays Harbor Conservation District is to protect, preserve, and enhance the many natural resources in our District and to promote the implementation of environmental practices proven to meet these goals.

Natural Resource Priorities and Goals:

- Assist dairy operators to stay in business by providing technical assistance and cost share assistance to keep them in compliance with water quality requirements...
- Assist the cranberry producers in Gray land and North Beach implement practices to correct identified water quality problems or to prevent water quality problems from arising by providing technical assistance and cost share assistance.
- Continue to promote and market the CREP program to eligible landowners in order to protect waterways within Grays Harbor County. As funding allows, new contracts will be pursued and existing projects will be maintained.
- Continue to support and protect our agricultural land base by working with the County Planning Dept. on re-zoning or variance issues pertaining to non-conforming uses on agricultural lands.
- Conduct conservation plant sale to general public and program participants
- Actively seek other funding sources to allow the GHCD to branch out to address other environmental issues within Grays Harbor County

Information – Education Priorities and Goals:

- As funding allows, implement an education/outreach water quality program for non-commercial/hobby farmers and urban landowners.

District Operations Priorities, Goals & Funding Sources:

- Re-visit and revise Grays Harbor CD Long Range Plan
- By June 2006, complete effective and efficient operations including accounting, grant vouchering, personnel management, Supervisor elections & appointments, training & development, annual planning and reporting
- Funding provided by WA State CC Basic Funding.



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Ditch cribbing with cover at Grayland cranberry bog

Program Area: Water Quality Implementation Grant

Goal(s): Continue to work with our dairy operators to keep them in compliance with water quality requirements/laws by providing technical assistance and cost share funds for BMP installation

Continue to work with cranberry producers to implement practices to correct/prevent identified water quality problems by providing technical assistance and cost share funds for BMP installation

Provide technical assistance and cost share funds for BMP installation to cooperators referred to GHCD due to TMDL DIP

**Funding Source(s): Conservation Commission Water Quality Implementation Grant (if funded)
and SW Cluster Engineering Grant
Conservation Commission Water Quality Implementation Grant**

Activities for FY2006

Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
7/1/05 to 6-30-06	District Staff Cluster Engineer	25 days	
7-1-05 to 6-30-06	Board Office Manager	25 days	\$20,000.00 cost share
7-1-05 to 6-30-06	District Staff & Cluster Engineer	25 days	
7-1-05 to 6-30-06	Board Office Manager	60 days	\$20,000.00 cost share
7-1-05 to 6-30-06	Board Office Manager	Ongoing	\$11,120.00 cost share
7-1/05 to 6-30-06	Board, Office Manager	Ongoing	

Work with SW District Cluster engineer to provide technical assistance to 3 cranberry producers to complete farm plans and implement farm plan BMP's.
Assist commercial cranberry producers to implement water quality improvements on 3 projects by providing financial assistance through cost share.
Work with SW District Cluster engineer to provide technical assistance at least 3 dairy producers to implement farm plan BMP's
Assist commercial dairy operators implement water quality improvement BMP's by providing financial assistance through cost share
Provide technical assistance and cost share to cooperators interested in installing BMP's to reduce/prevent fecal coliform/bacteria additions to the Chehalis Watershed, WRIA 22 & 23

CD Board will provide overall project direction with day to day administration by District staff

Progress made on each project objective will be evaluated by District Supervisors at monthly Board meetings
Activity reports utilizing the "Water Quality Implementation Activity Report Form" will be prepared and submitted to the CC as required
All projects will be monitored to provide documentation of completion

For dairy BMP implementation, soil testing will be conducted in the fall of 2004 to ascertain nutrient application rates are at the level necessary to provide fertilization, but not in excesses that will contribute to contamination of water by fecal coliform and excessive nutrients.

Washington Conservation Districts assisting land managers with their conservation choices



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Program Area: Livestock Nutrient Management Program

Goal(s): Provide technical assistance to livestock operations that encourage implementation of BMP's that protect water quality. To provide technical assistance to new livestock operations by completing WSDA required Livestock Nutrient Management Plans. To provide technical assistance to existing livestock operations to update plans as farm needs change. To insure water quality is protected by performing both water and soil testing to gauge nutrient uptake from field applications.

Funding Source(s): Conservation Commission Livestock Nutrient Grant Funds (if funded by State Budget.

No dollar amount available at this time)

Activities for FY2006

	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Provide technical assistance to individual livestock operators and outside consultants for the development/update of their LNMP	7-1-05 to 6-30-06	District Staff TCD Staff	132 days	
Complete the CC "Checklist for CD Approval of a LNMP" for each plan and approve each plan meeting all required elements of the Checklist at a public CD Board meeting, and submit a copy of all approved Checklists to the WSDA	7-1-05 to 6-30-06	District Staff TCD Staff NRCS Board	50 days	
Provide technical assistance to individual Livestock operators for the implementation of their LNMP and assist livestock operators with LNMP implementation.	7-1-05 to 6-30-06	District Staff TCD Staff NRCS	50 days	
Certify any plan that has been fully implemented utilizing the CC "Certification of Livestock Nutrient Management Plan" at a public Board meeting and submit copies of all certifications to WSDA.	7-1-05 to 6-30-06	District Staff TCD Staff NRCS Board	10 days	
Evaluate surface waters adjacent to livestock operations to determine impacts of implemented BMP's.	7-1-05 to 6-30-06	District Staff	15 days	
Inventory BMP's implemented and managed by livestock producers	7-1-05 to 6-30-06	District Staff	15 days	
CD Board will provide overall project oversight and direction with day to day administration by District Staff. Progress made on each project task will be evaluated by District Supervisors at monthly Board meetings.	7-1-05 to 6-30-06	Board	30 days	

Prepare and submit monthly reports to the CC utilizing the Invoice Voucher Support Form
Prepare and submit a final report to the CC that includes a narrative summary of grant activities and accomplishments and an evaluation of the success of the project.

7-1-05 to 6-30-06
7-29-06

District Staff
District Staff

12 days
15 days



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Grays Harbor Conservation District

Program Area: District Operations

Goal(s): Continue to operate within the guidelines of RCW 89.08 to insure all aspects of District Operations meet the requirements of this RCW.

Funding Source(s): CC Basic Funding (\$10,659.00 estimated)

WQ Implementation Grant (if received)

LNMP Grant (Dollar amount unknown)

Activities	Target	Person Responsible	Time(Days)	Estimated Funding
	Dates		Required	
Update the District Long Range Plan	7-1-05 to 6-30-06	Board, OM	12	
Advertise and hold monthly meetings	7-1-05 to 6-30-06	Board, OM	12	
Administer annual Supervisor election and/or appointment	7-1-05 to 6-30-06	Board, OM	10	
Provide opportunities for staff development (if desired)	7-1-05 to 6-30-06	Board	5	
Continue to administer all grants per CC requirements	7-1-05 to 6-30-06	Board, OM		
Submit all required reports:	Per schedule	OM		
• Annual Financial Report to State Auditor				
• Results of Internal Audit to CC				
• Annual Plan of Work to CC				
• Annual Report of Accomplishments to CC				
• Semi-Annual grant reports to CC				
• Monthly grant report to CC				
• Monthly minutes, agenda, and finance statement to CC				



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Program Area: Conservation Reserve Enhancement Program

Goal(s): To continue to promote the program to eligible landowners for new contracts and to fulfill our maintenance obligations on existing contracts

Funding Source(s): Conservation Commission CREP Grant (No Dollar amount available at this time)

Activities for FY2006

	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Strive to locate new landowners who are willing to participate in the program	7-1-05 to 6-30-06	District Staff LCCD Staff	Variable	
Subject to additional funding				
Continue to maintain existing CREP projects as required and needed. Subject to additional funding	7-1-05 to 6-30-06	District Staff LCCD Staff	Variable	
Work with CC and LCCD staff to determine eligible CREP territories to utilize Discretionary CREP miles	7-1-05 to 6-30-06	District Staff LCCD Staff	Variable	



FY2006 Annual Budget**
Grays Harbor Conservation District

FY2006 (7/1/05 - 6/30/06)

REVENUES

Conservation Commission/Basic Funding	\$ 10,659.00
Conservation Commission/WQ Implementation Grant	<u>71,000.00</u>

TOTAL REVENUE: \$ 81,659.00

EXPENDITURES

Administration/District Operations	\$ 20,109.00
Technical Assistance	3,823.00
Cost Share	51,120.00
Goods and Services	<u>6,607.00</u>

TOTAL EXPENDITURES: \$ 81,659.00

** Amounts are estimates.